

# REVOCATION OF APPOINTMENT OF ENDURING GUARDIAN

**1** I, Name \_\_\_\_\_  
(the appointor)  
Address \_\_\_\_\_  
\_\_\_\_\_  
Occupation \_\_\_\_\_

revoke the appointment dated \_\_\_\_\_ of

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Occupation \_\_\_\_\_

as my enduring guardian.

I understand that this revocation will not be effective unless the enduring guardian is or has been given written notice of this revocation.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Optional

I directed (insert name of eligible signer below)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

to sign this document on my behalf.

## 2 Certificate of witness

I, \_\_\_\_\_  
of \_\_\_\_\_

being a NSW barrister/NSW solicitor/  
interstate legal practitioner/clerk of a local  
court/prescribed person certify that:

(a) I witnessed the execution of this  
instrument by/for (cross out one) \_\_\_\_\_

(insert name of the appointor) revoking the  
appointment in my presence; and

(b) \_\_\_\_\_ (insert name of the appointor)  
executed the instrument voluntarily and  
appeared to understand the effect of the  
instrument

(c) \_\_\_\_\_ (insert name of the appointor)  
in my presence directed \_\_\_\_\_ (insert  
name of eligible signer) to sign this instrument on  
his/her behalf.

Signature of witness: \_\_\_\_\_

Date: \_\_\_\_\_

State or territory where signatures witnessed  
(if witnessed outside NSW): \_\_\_\_\_

## Checklist for the Appointor

- I completed the revocation form.
- I signed the form in front of a witness.
- Another person \_\_\_\_\_ signed form for me in front of me and I told him/her to do that in front of a witness (OPTIONAL).
- A witness signed the form.
- I kept the original revocation form.
- I made a copy for the enduring guardian whose appointment was revoked.
- I gave written notice to the enduring guardian whose appointment is being revoked informing him/her that I had revoked his/her appointment as enduring guardian.
- I enclosed a copy of the revocation form with the written notice.
- I kept a copy of the written notice to the enduring guardian.
- On \_\_\_\_\_, I posted/personally delivered/faxed/ other \_\_\_\_\_ (specify) the letter and copy of the revocation form.
- I kept the original revocation form, a copy of the letter to the enduring guardian whose appointment was revoked and a copy of this checklist in a safe place with other valuable documents.

## Note 1: Optional

You can cross out this statement if it is not applicable to you. (You need to put your initials beside any writing that you have crossed out.)

These details should **only** be completed if a person signs this document on your behalf (an eligible signer). A person can sign on your behalf if the person is at least 18 years of age, is not a witness to this instrument and is not your enduring guardian or alternative enduring guardian. You should direct the person to sign on your behalf in the presence of the person who witnesses the signature.

## Note 2: Optional

You can cross out this statement if it is not applicable to you. (You need to put your initials beside any writing that you have crossed out.)

If this revocation has been signed for you by an eligible signer, then the witness also needs to certify the matter referred to in paragraph (c) and do not cross out paragraph (c).